



Dallas Area Rapid Transit  
P.O. Box 660163  
Dallas, Texas 75266-0163  
214/749-3278

April 20, 2007

Mr. Orlando Artigliere, Jr.  
THE CONCRETE STUDIO  
215 N. Walton St., Suite 11  
Dallas, Texas 75226

Dear Mr. Artigliere:

Congratulations on being selected as one of the five semi-finalists for the Deep Ellum Gateway Project!

The next step is the workshop and site visit. Attendance for the site visit is not mandatory. However, the Deep Ellum Gateway Project is based on the interpretation of the surrounding community values as outlined in the "Artistic Value Statement."

Please let me know by Tuesday, April 24, 2007 if you will participate in the workshop and site visit on Friday, April 27<sup>th</sup>. Please limit participants to no more than three attendees per team. We will meet at DART Headquarters located at 1401 Pacific Avenue in the lobby at 9:00 a.m. and the workshop will conclude at 3:00 p.m. Lunch will be provided. A preliminary workshop agenda, map, tour guidelines, and General Release are attached for your reference. Please complete and return the signed General Release to DART on the day of the tour. Since the tour will not enter the construction site, boots are not required. Suitable walking shoes are recommended.

Prior to attending the workshop, please sign-up as a vendor using DART's two-part registration process found on DART's website at [www.dart.org](http://www.dart.org). Visit the PROCUREMENT page under ABOUT DART and complete **PART ONE (Vendor Registration)** and **PART TWO (Solicitations Online Registration)**.

The project objectives, artistic value statement, competition submission materials and contract solicitation will be discussed at the workshop. Following the workshop, a complete solicitation package will be delivered to you with instructions to complete for the final presentation. Below is the project schedule:

April 27, 2007	Workshop & Site Visit
June 29, 2007	Presentation of Final Proposals & Interviews
July 6, 2007	Announce Winner(s)
July 2007	Negotiate Contract with Winner(s)
October 2007	Award of Contract and Initiate Design Phase
May 2008	Initiate Fabrication & Construction Phase
August 2009	Construction Complete

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Each semi-finalist (individual or team) will be paid an honorarium of \$1,500 and will be reimbursed for travel expenses based on actual expenses not to exceed \$1,000. The honorarium is not meant to cover all your expenses. After delivery of the completed presentation and completed proposal, you will need to invoice the Authority for payment. The competition submission materials, including the scale maquette, will remain the property of DART.

Please contact Ms. Valerie Wallace at 214-749-3846 if you have questions about the vendor registration; workshop and site visit; and to RSVP for the site visit.

Again, congratulations on being selected as one of the five semi-finalists!

Sincerely,



Ed Hammond  
Contracting Officer

Enclosures:

- Workshop Agenda, 1 page
- DART Headquarters Location Map, 1 page
- Construction/Project Site Safety Rules and Requirements, 1 page
- General Release, 1 page

- c: Eduardo Ugarte – w/attachments  
David Ehrlicher – w/attachments  
Valerie Wallace – w/attachments  
Willene Watson – w/attachments  
PMFR – w/attachments

Deep Ellum Gateway Project  
Workshop and Site Visit  
Friday, April 27, 2007

Preliminary Agenda:

<i>Time</i>	<i>Agenda Item</i>
9:00 a.m.	- Welcome
	- Construction Site Safety <ul style="list-style-type: none"><li>▪ Today's Tour and Future Activities</li></ul>
	- What's Ahead <ul style="list-style-type: none"><li>▪ Schedule and Budget</li><li>▪ Competition Submission Materials</li><li>▪ Solicitation &amp; Contract Issues</li></ul>
	- The Deep Ellum Gateway Project <ul style="list-style-type: none"><li>▪ Design Background and Development</li><li>▪ SE-1 Corridor and the Tunnel</li><li>▪ Artistic Value Statement</li><li>▪ Deep Ellum Station Design</li><li>▪ Gateway Sites (Handout site plans)</li></ul>
10:30 a.m.	- Depart for Site Tour (via bus) <ul style="list-style-type: none"><li>▪ Deep Ellum Neighborhood Windshield Tour</li><li>▪ Stop for Walking Tour: TBD</li><li>▪ Stop for Walking Tour: 3 Gateway Sites</li></ul>
12:00 p.m.	- Lunch Discussion
1:30 p.m.	- Return to DART HQ via Bus for Break-out Sessions with each Artist/Team to Share Feedback from Selection Committee
1:40 p. m.	- Concrete Studio
2:00 p.m.	- Philip Lamb & Susan Magilow
2:20 p.m.	- Jesus Moroles
2:40 p.m.	- REEL Fx
	- Atkinson Iconography Studio Limited (not attending)
3:00 p.m.	- End Workshop





## CONSTRUCTION/PROJECT SITE SAFETY RULES AND REQUIREMENTS

Dallas Area Rapid Transit (DART) is committed to providing and maintaining a safe, healthy and secure work environment. In order to ensure the safety of all visitors and guests, the following procedures must be strictly adhered to. Individuals violating any the following safety rules are subject to immediate removal from the site.

A list of minimum requirements is specified below:

1. Visitors and guests shall be responsible for providing and wearing appropriate Personal Protective Equipment (PPE) as noted in the following paragraphs. (See Note: (1) Below)
  - a. Approved (ANSI) hard hats shall be worn at all times while on the construction site. Long hair (including ponytails) shall be contained under a hardhat or net.
  - b. Serviceable pair of safety work "steeled toed" boots (ANSI-Z41 1983, Class 75), made of leather or similar material shall be worn. Sandals, high heels, and other similar shoes are not permitted. *(Note: Exceptions to "Steel Toed" boots may be granted upon request)*
  - c. Eye protection shall be worn at all times while on the construction site. Approved eyewear shall consist of prescription or non-prescription (ANSI approved) safety glasses, with fixed side shields.
  - d. **Full length pants/trousers** without excessive length or flared bottoms **shall be worn**. Shirts/blouses must cover the abdomen region and sleeves must cover the entire shoulder. **Tank-tops, mesh, muscleman, half type shirts and dresses/skirts, etc., are not authorized** as appropriate on-site attire.
  - e. Reflectorized Safety vest shall be worn when visiting sites involving active Light Rail or Heavy Railroad operations.
2. Fighting or horseplay shall not be tolerated.
3. No guests/visitors shall carry or transport a firearm or weapon onto Authority property.
4. No guest/visitor shall possess, use, or be under the influence of a controlled substance or alcohol while on the project site.
5. Each guest shall sign and provide to DART a "General Release with Express Negligence Provisions." (Note: See attached). *(Note: Exceptions granted upon request)*

### Note(s):

1. Limited supplies of safety equipment/gear are available for issue from DART. Check with DART, Construction Safety Manager, Resident Engineer (RE) or Contracting Officers Representative (COR).
2. Tour leaders/coordinators are responsible for compliance with the DART, Construction Safety Program requirements.



**GENERAL RELEASE**  
**WITH EXPRESS NEGLIGENCE PROVISION**

I, \_\_\_\_\_, a resident of \_\_\_\_\_ County, \_\_\_\_\_ State of \_\_\_\_\_, on this the \_\_\_\_\_ day of \_\_\_\_\_, 2007, in consideration of the exercise of Dallas Area Rapid Transit's (DART) discretion to admit me upon the premises, right-of-way, and/or vehicles located at or in Dallas, Texas in Dallas County, Texas, I freely elect to enter upon the premises furnished with appropriate safety gear (if furnished by DART, said such gear comes with no expressed or implied warranty of fitness).

In addition, I hereby **RELEASE AND HOLD HARMLESS**, even expressly for its or their own negligence, if any: DART, its directors, officers, their successors and assigns, employees, consultants, independent contractors and others in privity with any of them, pertaining to this site, from all claims, demands, causes of action, damages, liabilities, expenses and costs, including any attorney's fees, that may, as a result or consequence of my presence on said site, now or hereafter arise, whether now known or unknown to those herein enumerated, or in any manner of nature whatsoever relating to or arising out of the presence and activities of the undersigned on said site on the day first written above. This General Release for the day of this document will remain in full force and effect, for so long as I maintain the status on this day as a visitor.

\_\_\_\_\_  
Visitor Signature

**CONFIRMATION:**

\_\_\_\_\_  
DART Representative Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Arrival Time of Visitor

\_\_\_\_\_  
Departure Time of Visitor